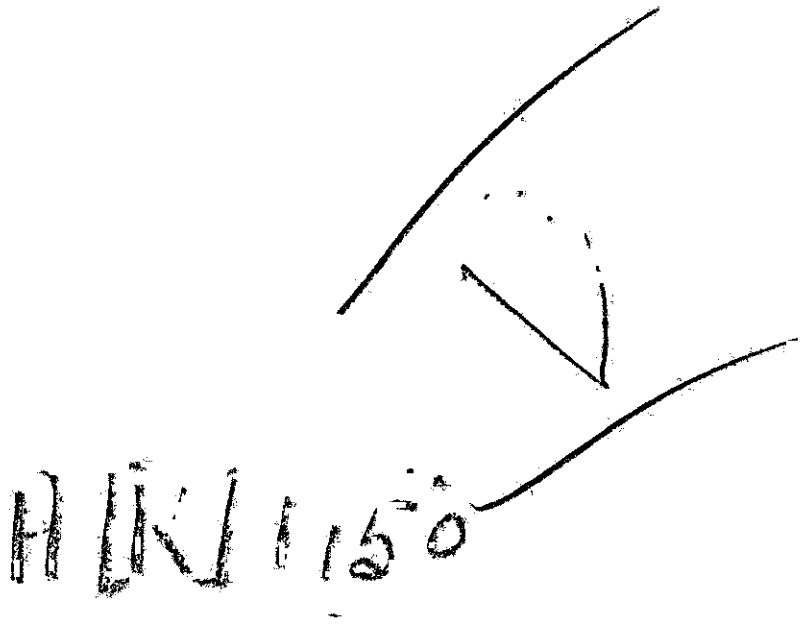
1950. **File No.** 2193/48

A CLASS

P. W. DEPARTMENT
E. BRANCH II

Subject:— University —Degrees
Requirements of — for Govt.
Administrative Services
Removal of exit of — —



File No. 2193/48 EB(II)

Ptd. Secrt. Slip. 24 A

G.R., G.D., No. 2408, dated 22-6-22.]

Correspondence

DOCKET SHEET

Subject :—

File No. 2193/48

P.W. DEPT.

E BRANCH. II

References :—

separated from the main file A[M]

Date.	To whom sent.	Notes and instructions.

2193/48/6830

E.B.(II). P. W. D.

The following non-gazetted services are under the administrative control of this Deptt:— Clerks, Typists, Draftsmen, Asst.draftsmen, storekeepers, tracers etc. Rules for the recruitment of draftsmen and storekeepers will be found at p.59 of the B.C.S.Recruitment Rules. As regards the other categories no specific rules have been laid down. The local offices may be requested to furnish the information vide draft put up.

Id.28/1/50 Id.28-1-50. Thro. E.B.(I).

Draft may issue.

When orders are issued by Govt., why the Sect. should not be in a position to supply this information?

Id.28/1/50

2193/48/11970

E.B.(II). P. W. D.

Submitted with refce. to G1M., E.D.No.9196-U, dated the 24-1-50.

2. With reference to Dy.Secy.'s note dt. the 28th January, 1950, it is explained that this office had no specific knowledge in respect of academic qualifications of all non-gazetted posts under the P.W.D. It was, therefore, proposed to obtain the information from the P.W.D. Officers.

3. The draft put up may issue if, appd.

Id.18/2/50. Id.18/2

2193/48/14927
A 14128

E.B.(II). P.W.D.

Submitted together with srl. No.14128.

2. A statement showing the information as called for by the E.D. in G.M., E.D. No.9196-U, dt. the 24-1-1950 has already been forwarded to that Deptt. In view of that, no further report appears necy. The E.D. will be requested to confirm after the issue of the draft, vide para.3 below.

3. Two more reports have since been recd. In view of G.M., E.D. No.9195/5609-U, dt. the 18-2-1950,

information in respect of certain other categories, contained in the two reports referred to may be forwarded to that Deptt. in continuation of G.L., P.W.D. No.2193/48-E(II), dt. the 18-2-1950 as per draft put up for approval.

Id.1/3/50 Id.1/3/50

2193/48/17737

E.B.(II). P.W.D.

Submitted.

2. The information reqd. by the E.D. has already been furnished to that Deptt. vide G.L's., P.W.D. No. 2193/48-E(II), dt. the 18-2-1950 and 2-3-1950. The E.D. may see the papers u.o. as proposed in para.2 of the o.n. dt. the 1-3-50.

Id.7/3/50 Id.7/3/50

U.O. to E.D. dt. the 8/3/50.

E.Deptt. - U.

Please see P.W.D. office notes dated the 1-3-50 and 7-3-50.

2. These papers may be returned u.o. to the P.W.D. with the intimation that the requisite information should be furnished in the form shown in G.M., E.D., No.9195/5609-u, dated the 18-2-1950. That Deptt. may be requested to forward the information by the 11-3-1950 at the latest.

Id.9-3-50. u.o.r. to the P.W.D. dt. the 9/3/50.

2193/36/32977

E.B.(II). P.W.D.

The information reg. Requirements of University degrees for Govt. Administrative services of this Deptt. has been forwarded to the E.D. vide G.S.No.2193/48-E(II), dated the 11-3-50. No action is required to be taken on the letter No.G.99/3323, dated the 22-4-50 from the S.E., G.S.C.

Id. 29-4-50. Record.

Id.1/5/50.

- - - - -

G.P.K. (J) H[illegible]11—1,00,000-10-54.
[G. R., H. L. G. D., No. 2520/33. dated 28-12-'18.]

SEPARATOR

University Degrees.

Requirement of - for Government administrative services- Removal of the evil of -

GOVERNMENT OF BOMBAY,
Education Department,
Resolution No.9195,
Bombay Castle, 13th January 1950.

RESOLUTION OF GOVERNMENT.

A long standing complaint against our educational system is that the passing of University examinations is looked upon mainly as stepping-stones to Government employment. In their recommendations for the correction of the evils now existing in the Examination system pending the development of objective tests, the University Education Commission have observed inter alia as follows:-

"A university degree should not be required for Government administrative services. Special state examinations for recruitment to the various services should be organised and should be open to whosoever cares to take them. That this may not unduly add to the work of the Service Commissions, a small deposit may be prescribed for the privilege of taking the examination, and candidates satisfying a certain minimum standard of achievement may be entitled to refund. This would remove one of the chief evils of the educational system".

2. The Government of Bombay has had for some time past this important question under its consideration. The recommendation of the University Education Commission involves the remodelling of the entire machinery of administrative selection. Government is accordingly pleased to appoint an informal Committee under the Chairmanship of the Chief Secretary to the Government of Bombay, consisting of the following members to examine the problem and make recommendations in the matter to Government:

1. Mr. Y.A.Godbole, I.C.S. (Retired), J.P., Chairman, Bombay Public Service Commission,
2. Professor A. R. Wadia, Bar-at-Law, Pro-Vice-Chancellor, Maharaja Sayajirao University of Baroda,

3. Professor D. G. Karve, M.A., Executive Editor, Bombay District Gazetteers (Rivision),

4. The Educational Adviser to the Govt. of Bombay,

5. The Secy. to the Govt. of Bombay, Education Deptt.

6. Mr. L.M.A.Menezes, Under Secy. to the Govt. of Bombay, Education Deptt., will act as Secy to the Committee.

3. The Committee should be requested to submit its report as early as possible.

4. The non-official members of the Committee should be allowed travelling allowance in accordance with Scale I prescribed in rule 1(1)(b) in Section I of Appendix XLII-A of the Bombay Civil Services Rules Volume II as amended from time to time. The charge should be debitable to the head "37-Education". The Director of Public Instruction should point out the exact source from which the extra expenditure should be met during the current financial year.

By order of the Governor of Bombay,

P.V.R. Rao.
Secretary to Government.

To

The Private Secretary to the Governor,

The Educational Adviser to Government,

The Director of Public Instruction,

The Accountant General, Bombay,

The Political and Services Department,

The Finance Department,

* The Chairman, Bombay Public Service Commission,

* Professor A. R. Wadia, Bar-at-Law, Pro-Vice-Chancellor, Maharaja Sayajirao University of Baroda,

* Professor D. G. Karvel, M.A., Executive Editor, Bombay District Gazetteers (Revision).

* By letter.

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No.9196-U,
Education Department,
Bombay Castle, 24th January '50.

MEMORANDUM.

Government has recently appointed under Government Resolution, Education Department, No.9196, dated the 13th January 1950 (copy enclosed) an informal committee under the Chairmanship of the Chief Secretary to go into the question of the need of a University Degree for Government administrative services. In this connection, it is necessary to collect information regarding qualification required for various Government posts at different levels - clerks, assistants, typists etc. and also of officers of various categories. The various Secretariat Departments are, therefore, requested to furnish, by 4th February at the latest, information in respect of the services with which they are concerned in the accompanying form in respect of the services under their administrative control. The Political and Services Department is requested to forward information in respect of the Provincial Secretariat Service and the Subordinate Secretariat Services.

By order of the Governor of Bombay,

L. M. A. Menezes.
Under Secy. to the Govt. of
Bombay, Education Department.

To

All the Departments of the Secretariat (except the Separate Department).

Accompaniment to Government Memorandum, Education Department, No.9195-U, dated the 24th January 1950.

- o - o -

Classification of Service and name of post.	Method of recruitment, nomination, promotion, or both.	Academic qualifi-cations.	Experien-ce and Training	Age limit for direct recruits and Govt. servants.
1	2	3	4	5

IMMEDIATE.

No.2193/48-E(II).

Public Works Deptt.,
Bombay Castle (Bombay 1),
31st January 1950.

Copies forwarded to -

the Electrical Commissioner with the Government of Bombay,

the Supdtg. Engineers of Circles,

the Public Health Engineer to Government,

the Electrical Engineer to Government,

the Architect to Government,

the Director, Development Department Chawls,

to furnish information, in duplicate, as regards non-gazetted staff immediately.

By order of the Governor of Bombay,

Id. 31/1/50

for Dy.Secy. to the Govt. of Bombay,
Public Works Department.

Issued
31/1 Id.

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KARNATAK IRRIGATION CIRCLE

Statement showing information regarding various posts under Non-gazetted staff in the Karnatak Irrigation Circle.

Classification of Service and Name of Post.	Method of recruitment, nomination, promotion, or both.	Academic Qualifications.	Experience and Training.	Age limit for direct recruits & Govt.servants.
1	2	3	4	5
1) Overseers and Surveyors (Temporary).	Both nomination and promotion.	Diploma Course of the College of Engineering, Poona or equivalent of other recognized Engineering Colleges or a Degree in Engineering of any recognized University.	-	Candidates appointed by nomination should be less than 25 years of age in the case of advanced communities and 28 years in the case of Intermediate and Backward communities on the date of their nomination. No age limit in the case of Govt.servants
2) Suboverseers.	By nomination.	Qualified from the Training Class from the College of Engineering conducted by Government.	-	- do -
3) Head Clerks in S.E.'s & F.E.'s Offices.	Promotion from the Clerical cadre by Seniority & merit.	University Graduates or Matriculates.	Promotion to these key posts are made from clerks who are experienced thoroughly in Departmental working and who possess merit of above average capacity.	

4) Senior Clerks.	Promotion by Seniority in the cadre.	-do-.	Promotion by Seniority in the cadre.	
5) Junior Clerks.	Nomination.	-do-	The proposal of recruiting men to this category from the persons who pass from the Training Class of Clerks is separately under consideration of Govt.	Same as against serial No.1 above
6) Storekeepers.	Both nomination and promotion from the clerical cadre.	Qualified.	The candidates should have training and experience as detailed in Rule 67 of the Bombay Civil Services Classification & Recruitment Rules.	-do-.
7) Typists.	Nomination.	Qualified.	The candidates should have a minimum speed of 40 words per minute in Typing.	-do-.
8) Head Draftsman Draftsman, & Asstt.D'man.	Both nomination and promotion.	Same as against serial No.1 above or Advanced or Intermediate Examination in Architecture from the J.J. School of Art, Bombay.	-	-do-.
9) Tracers.	Nomination.	Intermediate Grade Drawing Examination.	-	-do-.
10) Computors.	-do-.	Qualified.	-	-do-.
11) Daftaries.	-do-.	Minimum qualification is Education upto Matric.	-	-do-.

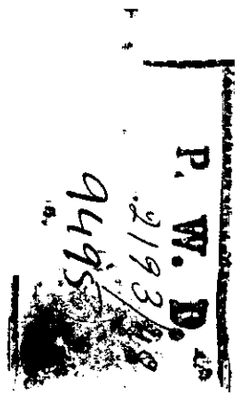
No. G-55.

Office of the Superintending Engineer,
Karnatak Irrigation Circle,
Dharwar, 3 Feb. 1950.

Forwarded with compliments (in duplicate) to the Secretary to Government, Public Works Department, Bombay, with reference to Government Endorsement No. 2193/48-F(II), dated the 31st January 1950.

Superintending Engineer, K.I.C.

GEK/-3.2.
Compd.by:



Southern Circle.

Statement showing information regarding various posts under Non-gazetted staff in the Southern Circle, Belgaum.

Classification of service & name of Post.	Method of recruitment nomination, promotion or both.	Academic Qualifications.	Experience & training	Age limit for direct recruits & Govt. servants.
1	2	3		5
1) Overseers & surveyors (Temporary)	Both nomination & promotion.	Diploma course of the College of Engineering Poona or equivalent of other recognised Engineering Colleges or a Degree in Engineering of any recognised University. ~~Qualified from the training class from the College of Engineering conducted by Government.~~		1 & 2) Candidates appointed by nomination should be less than 25 years of age in the case of advanced communities & 28 years in the case of intermediate & Backward Communities on the date of their nomination. No age limit in the case of Govt. servants.
2) Sub-overseers	By nomination	Qualified from the training classfrom the college of Engineering conducted by Government.		
3) Head Clerks in Superintending Engineers' & Executive Engineers's Offices.	Promotion from the clerical cadre by seniority & merit.	University graduates or matriculates.	Promotions to these key posts are made from clerks who are experienced thoroughly in Departmental working & who possess merit of above average capacity.	
4) Senior Clerks	Promotion by seniority in the cadre	-do- -do-	As in col. 2	
5) Junior clerks	Nomination	-Do- -do-	The proposal of recruiting persons to this category from the persons working as from	5) same as against S.No.1 above.

			the Training Class of Clerks is separately under consideration of Government.		
6) Store Keepers	Both nomination and promotion from the clerical cadre	Qualified	The candidates should have training & experience as detailed in Rule 67 of the Bombay Civil Services Classification recruitment Rules.	6) Same as against S.No.1 above.	
7) Typists	Nomination	Qualified	6)Candidates should have a minimum speed of 40 words per minute in typing	7) -do-	-do-
8) Head Draftsman, Draftsman & Assistant Draftsman.	Both nomination & promotion.	Same as against S.No. 1 above or advanced or Intermediate examination in Architecture from the J.J. School of Art, Bombay.	-	8) -do-	-do-
9) Tracers	Nomination	Intermediate grade drawing examination	-	9) -do-	-do-
10) Computors	-do-	Qualified	-	10) -do-	-do-
11) Daftaries	-do-	Minimum qualification is education upto Matric.	-	11) -do-	-do-

P.T.O. ...

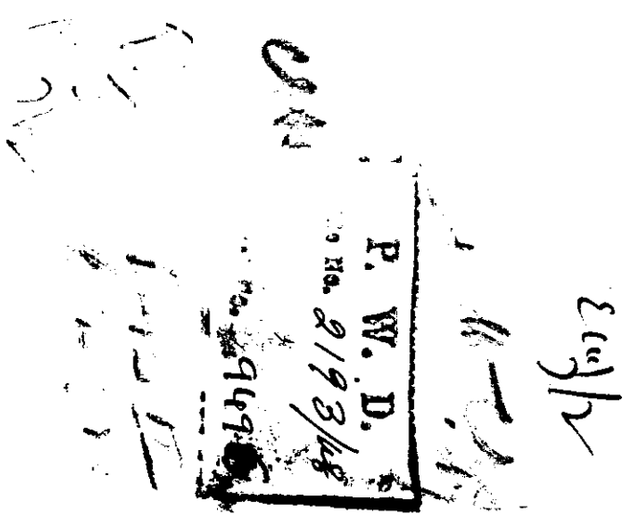
G-55.

Public Works Department,
C.V. Belgaum: 3rd February 1950.

Forwarded with compliments (in duplicate) to the Secretary to Government, Public Works Department, Bombay, with reference to Government endorsement No.2193/48-E(II) dated the 21st January 1950.

G.T.

Superintending Engineer, S.C.



Statement showing the requirements of Academic qualifications, experience and training etc. in respect of non-gazetted posts under the Public Works Department.

Sl No.	Classification of service and name of post.	Method of recruitment (Nomination or Promotion or both).	Academic qualification.	Experience & Training	Age limit for direct recruitments and for Govt. servants.	Remarks.
1	2	3	4	5	6	7
1	Accountants	Nomination & Promotion.	B.Com. with Accounting and Auditing or Accounts examination conducted by the Accountant general, Bombay.	7 years experience in audit and accounts in large commercial and industrial organisations in the case of appointments by promotion.	25 years (28 years in the case of intermediate and backward communities) in the case of direct recruits. No age limit for appointments by promotion.	
2	Asstt. Draftsmen	Nomination & Promotion.	D.C.E. for appointments by nomination.	Experience of not less than five years in drawing branches of the Public Works Department office as a tracer in the case of appointments by promotion.	- do -	
3	<u>CLASS III Service.</u>					
	Chawl Supdtgs. (Dir. D. D. Chawls)	Promotion.	S.S.C. or equivalent or higher qualifications.	Clerical experience in the office of the Dir. D.D.Chawls.	No age limit.	

4.....

1	2	3	4	5	6	7
4.	**Clerks.**					
	(1) Supdtg. Engineer's Head Clerk.	Promotion.	S.S.S. or equivalent qualification Graduates to be given preference all other factors being equal.	Not less than 5 years service as Divisional Head Clerk with 5 years service in the lower clerical categories. Qualification reports should be more than ordinary.	No age limit.	
	(2) Supdtg. Engineer's First Clerk.	- do -	- do -	- do -	-do-	
	(3) Divisional Head Clerk	-do -	- do -	Not less than 5 years service as Senior Accounts Clerk and good qualification reports with an ability to control an office.	-do-	
	(4) Senior Accounts Clerk.	- do -	- do -	Not less than 5 years service in the Public Works Department Offices and a good knowledge of Accounts.	-do-	

1	2	3	4	5	6	7
	(5) Clerks (except those mentioned in Sub-Nos.(1) to (4) above).	Nomination or Promotion.	S.S.C. or equivalent qualifications. Graduates in case of direct appointments in grades other than lower clerical grade.	-	As against Serial No.1 above	
5	Computors.	Nomination.	S.S.C. or equivalent.	-	- do -	
6	Daftaries.	Nomination.	Upto Matric.	Experience in arranging and filing P.W.D. Records.	- do -	
7	Clerks III Service. Director's clerk (Director D.D.Chawl).	Promotion.	S.S.C. or equivalent.	Clerical experiance in the office of Director, D. D. Chawls.	No age limit as the post is filled by promotion.	
8	Draftsmen	Nomination & Promotion	As laid down in rule 65 of the B.C.S.C. & R. rules.	-	As against Serial No.1 above.	
9	Examining Cashier.	Nomination & Promotion	S. S. C. or equivalent.	Clerical experience in the office of the Div., D.D.Chawls.	As against Serial No.1 above.	

1	2	3	4	5	6	7
10	Head Draftsmen.	Nomination & Promotion	(1) B.C.E. or equivalent or higher qualification. (2). Advanced or Intermediate Examination in Architecture from the J.J. School of Arts.	In the case of appointments by promotion at least 10 years service as a draftsman in a P. W. D. Office.	As against Serial No.1 above.	
11	Junior Engineers .. (Electrical Commissioners)	As in the case of Overseers (vide Sr.No.14 below).				
12	Karkoons.	Nomination.	Vernacular final examination and English IV Std. Knowledge of English preferred.	-	-do-	
13	Maistries.	Nomination & Promotion	Vernacular final examination or English IV Std.	Experienced Karkoons of Good standing are promoted as Maistries.	-do-	
14	Overseers. (Civil) (Electrical and Mechanical).	Nomination & Promotion.	As mentioned in rules 62-63 of the B.C.S.C.& R.rules.	-	-do-	
15	Sanitory Inspectors (Dir. D.D.Chawls.).	Nomination.	Diploma of the Royal Sanitory Institute (London) or equivalent thereof.	-	-do-	

16	Senior Accounts Clerk	Nomination & Promotion	In the case of direct appointment Graduates of the Bombay University or equivalent. In the case of appointment by promotion S.S.C. or equivalent qualification.	In the case of appointment by promotion clerical experience in a P.W.D. Divisional Office in Accounts and competitive stores etc.	As against Serial No.1.
17	Senior Clerks (Dir.D.D.Chawls)	Promotion.	S.S.C. or equivalent qualification.	Clerical experience in the office of the Dir. D. D. Chawls.	No age limit.
18	Senior Clerks. (Electrical Commissioner's office).	Promotion & Nomination.	In the case of Nomination Graduates of the Bombay University or equivalent or higher qualification.	In the case of appointment by promotion previous experience in the office of the Electrical Commissioner or in a P.W.D. office.	As against Serial No.1. (a)
19	Senior Draftsmen (Electrical Commissioner's Office).	Nomination & Promotion.	Degree or Diploma in Electrical and Mechanical or Civil Engineering	About 7 years practical experience in the preparation of layout drawing of power House, Transmission and Distribution systems and sub-stations, Hydro Power Stations Designs etc.	-do-
20	Senior Draftsmen (Architects office).	Nomination & Promotion.	Completion of 5 years course in Architecture at The Sir J.J. School of Arts Bombay.	1 year experience in an Architect's office.	30 years for direct recruits.

9

1	2	3	4	5	6	7
21	Stenographers	Nomination & Promotion	Minimum qualification Matriculation Examination or its equivalent examination.	speed of 130 words per minute in shorthand and more than 40 words per minute in typing. Must possess 5-7 years previous experience, in the line.	As against Sr.No.1	
22	Steno-Typists.	Nomination & Promotion	-do-	Minimum speed of 100 words per minute in Shorthand and 40 words per minute in typing.	-do-	
23	Store-keepers.	Nomination & Promotion	As per rule 67 of the B.C.S. classification and Recruitment rules.	A store keeper must possess a fair acquaintance with the nature of construction of various tools, scientific instruments and have an elementry idea of preparing rough drawing and sketches and be able to manage efficiently the stores placed under his charge.	-do-	
24	Superintendents (Electrical Commissioner's office).	Promotion	Graduates of the Bombay University or Higher qualification.	Previous clerical experience in either the office of the Electrical Commissioner with the Government of Bombay or in a P. W. D. office.	No age limit	
25	Surveyors.	As in the case of Overseers, vide Sr. No.14 above.				

1	2	3	4	5	6	7
26	Sub-Overseers	Nomination	Qualified from the training class for Sub-Overseers' examination conducted by Government.	-	As against Sr.No.1.	
27	Tracers	Nomination	Elementary and Intermediate Grade Drawing Examinations of the Sir.J.J.School of Arts.	Fair knowledge of drawing and tracing work.	-do-	
28	Trackers (Dir.D.D.Chawls).	Promotion	S.S.C. or equivalent qualification.	clerical experience in the office of the Dir. D. D. Chawls.	No age limit	
29	Typists.	Nomination.	S.S.C. or equivalent qualification.	Typing speed 40 words per minute.	As against Serial No.1.	
			GRADE IV.			
1	Chowkidars) Puggies) Peons.) Inferior servants)	Nomination.	No qualification.	-	-do-	

Id. 18/2/50.

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2193/48/11970

Letter.

No.2193/48-E(II).

P.W.D.,
B.C.(B'bay No.1),
18th Feb., 1950.

To

The Secy., E.D., Bombay.

Sub:- University Degrees.
Requirement of - for Govt. admve. services.
Removal of the evil of -.

Refce:- G. M., E.D., No.9196-U, dated the 24-1-1950.

2. A statement showing the requirements of academic qualifications, experience, training etc. in respect of non-gazetted posts under the P.W.D. is forwarded herewith in the prescribed form, as desired.

By order etc.

D.A. :- The Statt.
referred to.

Id.18/2/50.

Id.18-2-50

Id.18/2

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No.9195/5609-U,
Education Department,
Bombay Castle,
18th February, 1950.

Memorandum.

Attention of all the Secretariat Departments (except the Separate Department) is invited to Government memorandum No.9195-U, dated the 24th January, 1950 requesting them to forward information regarding qualifications etc. required for the various administrative posts with which they are concerned. Information in this connection has been received from some of the Heads of Departments direct in this Department. Information thus received piecemeal from the Heads of Departments is not useful. All the Secretariat Departments are now requested to forward a consolidated statement giving information so far as they are concerned in the following form:-

Matriculation or the Secondary School Certificate examination as the minimum academic qualification.

Name of the post	Other qualifications.				Age limit.
	Academic	Training		Experience	
		Pre-recruitment.	Post recruitment.		

similar statements in respect of posts for which the Intermediate Examinations and the various Degree Examinations are laid down as the minimum academic qualification should also be prepared separately and forwarded to this Department.

This information is required by 25th February, at the latest.

By order of the G. of B'bay,
N. B. Rangnekar.
Under Secy. to the Government
of Bombay, Education Deptt.

To.....

To

All Secretariat Departments (except the Separate Deptt.),

Copies forwarded to :-

the Director of Public Instruction (with copies of Government Memorandum, Education Department, No.9195-U dated the 24th January, 1950 and of its accompaniment.

the Joint Director of Technical Education, " " " " "

the Backward Class Officer, " " " " "

the Director, Sir J.J.School of Art " " " " "

with a request to forward information in respect of the various administrative posts under their control in the prescribed form.

By order of the Governor of Bombay,

N. B. Rangnekar.

Under Secy. to Govt. of Bombay,
Education Department.

S.No.	Classification of service and name of post.	Method of recruitment (Nomination or Promotion or both.)	Academic qualification.	Experience & Training	Age limit for direct recruitments and for Govt. servants.	Remarks
1	2	3	4	5	6	7
1	Canal Inspectors	Nomination	Examination of training class	-	Not more than 25 years in the case of advanced class and not more than 28 years in the case of backward class No age limit in case of promotion.	
2	Canal Karkuns	- do -	No specific qualifications prescribed for this class. Persons having knowledge of English and studied upto Matric preferred.		- do -	
3	Carpenters	- do -	-	Experience of carpentry in workshop.	- do -	
4	Drivers	Nomination & Promotion	-	Examination from Technical School. Experience and Training in Mechanical Workshop.	As against Sr.No.1 above.	
5	Fieldmen	Nomination & Promotion	-		As against Sr.No.1 above.	

1	2	3	4	5	6	7
6	Fitters	Nomination	-	Examination from Technical School. Experience & training in mechanical workshop.	As against Sr.No.1 above.	
7	Laboratory Assistants	Nomination & Promotion	Primary School Leaving Certificate or 3rd Std. English.	-	- do -	
8	Measurers	- do -	-	Examination of Training class.	- do -	
9	Mechanics	Nomination	-	Examination from Technical School. Experience & training in Mechanical Workshop.	- do -	
10	Research Assistants	- do -	B.Sc. or B.Ag. of the Bombay University or equivalent	-	- do -	
11	Sectional Inspectors	Nomination & Promotion	-	Examination of training class.	- do -	
12	Sectional Karkoons	Nomination	-	Persons having knowledge of English & studied upto Matric are preferred.	- do -	
13	Signallers.	Nomination & Promotion	-	Signalling Test	- do -	
14	Soil Classifiers.	Nomination	B.Sc.(Ag.) of the Bombay University	-	- do -	

- - - - -

17

2193/48/14927

Letter

P.W.D.,
B.C.(Bombay No.1),
2nd Mar. 1950.

No. 2193/48-E(II).

To

The Secretary to Government,
E. D., Bombay No.1.

Sub:- University Degrees.
Requirement of - for
Govt. admve. services.
Removal of the evil of -.

Ref:- G. M., E. D., No.9195/5609-U, dated the 18-2-1950.

2. In continuation of G.L., P.W.D. No.2193/48-E(II), dated the 18-2-1950, a statement showing the requirements of academic qualifications, experience, training etc. in respect of certain other categories of non-gazetted posts under this Deptt., is forwarded herewith.

3. If any further information in the matter is required, this Department may be informed accordingly.

By order etc.

D.A.:- The Statt. referred to.

Id.1/3/50. Id.1/3/50

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Statement showing the requirements of academic qualifications, experience and training etc. in respect of non-gazetted posts under the Public Works Department. Degree examination as the minimum academic qualification.

Sr. No.	Name of Post.	Other qualifications.			Experience.	Age limit	Remarks
		Academic.	Training.				
			Pre-recruitment.	Post-recruitment.			
1	Accountants.	B.Com. with accounting and auditing or equivalent qualification.	Accounts Examination conducted by the Accountant General, Bombay.	-	7 years experience in audit and accounts in large commercial and industrial organisation in the case of appointments by promotion.	25 years (28 years in the case of intermediate and backward communities) in the case of direct recruits. No age limit for appointments by promotion.	-
2	Research Asstts.	B.Sc. or B.Ag. of the B'bay 'versity.	-	-	-	-do-	-
3	Senior Accounts Clerks (see also entry against serial No.4 in List Three.	Graduates of the B'bay 'versity in the case of direct appointment, or equivalent.	-	-	-	-do-	-
4	Senior Clerks (Electrical Commissioner's Office). (See also entry against Serial No.7 in List three).	In the case of nomination, graduates of the B'bay 'versity Examination or equivalent or higher qualifications.	-	-	-	-do-	-
5	Soil Classifiers.	B.Sc.(Ag.) of the Bombay University	-	-	-	-do-	-

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LIST TWO.

Statement showing the requirements of academic qualification, experience and training etc. in respect of the non-gazetted posts under the Public Works Department.
Diplomas or training in the Sir J.J.School of Arts as the minimum academic qualification.

Sr.No.	Name of Post.	Other qualifications			Experience.	Age limit.	Remarks
		Academic.	Training. Pre-recruitment.	Training. Post recruitment.			
1	Class III Service.						
	Asstt. Draftsmen.	D.S.E. for appointment by nomination.	-	-	Experience of not less than 5 years in Drawing Branches of the P.W.D. Office in the case of appointment by promotion.	25 years(28 years in the case of intermediate and backward communities) in the case of direct recruits. No age limit for appointments by promotion.	-
2	Junior Engineers.	D.C.E. or equivalent Diploma.	-	-	-	-do-	-
3	Head Draftsman.	D.C.E. or equivalent or higher qualifications (2)Advanced or intermediate Examination in Architecture from the Sir J.J.School of Arts, Bombay.	-	-	In the case of appointments by promotion at least 10 years service as a draftsman in a P.W.D. Office.	-do-	-
4	Overseers.	D.C.E. or equivalent Diploma.	-	-	-	-do-	-

1	2	3	4	5	6	7	8
5	Sanitary Inspector (Dir.D.D.Chawls).	Diploma of the Royal Sanitary Institute (London) or equivalent thereof.	-	-	-	-do-	-
6	Senior Draftsman (Electrical Commissioner's Office)	Degree or diploma in Electrical & Mechanical or Civil Engineering.	-	-	About 7 years practical experience in the preparation of layout drawing of Power House, transmission and distribution systems and sub-stations, Hydro-Power Stations, designs, etc.	-do-	-
7	Senior Draftsman (Architect's Office)	Completion of 5 years course in Architecture at the Sir J.J.School of Arts, Bombay.	-	-	One year experience in an Architect's Office.	30 years for direct recruits. No age limit in the case of appointment by promotion.	-
8	Surveyors.	D.C.E. or equivalent diploma.	-	-	-	As against Serial No.1 above.	

LIST THREE.

Statement showing the requirements to academic qualifications experience and training etc. in respect of non-gazetted posts under the P.W.D. S.S.C. and S L. C. as the minimum academic qualification.

1	2	3	4	5	6	7	8
1	Chawl Supdtgs. (Dir.D.D. Chawls's Office).	Secondary School Certificate or equivalent or higher qualifications.	-	-	Clerical experience in the Office of the Director, Development Deparrment Chawls.	No age limit as recruitment is by promotion.	-
	CLERKS.						
2	(1) Supdtg. Engr's Head Clerk.	-do- Graduates to be given preference a all other factors being equal.	-	-	Not less than 5 years service as Divisional Head Clerk with 5 years service in the lower clerical categories. Qualification reports should be more than ordinary.	-do-	-
	(2) Supdtg. Engr's. First Clerk.	-do-	-	-	-do-	-do-	-
	(3) Divisional Head Clerk.	-do-	-	-	Not less than 5 years service as Senior Accounts Clerk and good qualification reports with an ability to control an Office.	-do-	-
	(4) Senior Accounts Clerk. (See also Engry against S. No.4 in List One)	Secondary School Certificate or equivalent qualifications. Graduates to be given preference all other factors being equal.	-	-	Not less than 5 years service in a P.W.D. Office and a good knowledge of accounts.	-do-	-

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List Three Contd.....

1	2	3	4	5	6	7	8
	(5)Clerks except those mentioned in Sub Nos.(1) to (4) above.	As against Serial No.2(4)	The question of giving pre-recruitment training is under consideration of Government.	-	-	25 years (28 years in the case of intermediate and backward communities) in the case of direct recruits. No age limit for appointments by promotion.	-
3	Computors.	S.S.C. or equivalent.	-	-	-	-do-	-
4	Director's Clerk (Dir., D.D.Chawls.)	-do-	-	-	Clerical experience in the Office of the Director, Development Department Chawls.	No age limit as recruitment is by promotion.	-
5	Examining Cashier.	-do-	-	-	-do-	As against Srl. No.3 above.	-
6	Senior Clerks, (Director, D.D. Chawls).	-do-	-	-	-do-	No age limit as recruitment is by promotion.	-
7	Senior Clerks (Electrical Commissioner's Office) See Srl. No.4 in List One.	-do-	-	-	In the case of appointment by promotions previous experience in the office of Electrical Commissioner or in a P. W.D. Office.		
8	Stenotypists.	-do-	Speed of 130 w.p.m. in Shorthand & more than 40 w.p.m. in typing.	-	Must possess 5-7 years experience in the line.	As against Srl. No.3 above.	-

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1	2	3	4	5	6	7	8
9	Steno-typists.	S.S.C. or equivalent.	Minimum speed of 100 w.p.m. in Shorthand & 40 w.p.m. in typing.	-	-	As against Srl. No.3 above.	-
10	Sub-Overseers.	-do-	Qualified for training class or sub-overseer's exam. conducted by Government.	-	-	-do-	-
11	Trackers (Director, Development Deptt.Chawls)	-do-	-	-	Clerical experience in the Office of the Director, Development Department Chawls.	No age limit.	-
12	Typists.	-do-	Typing speed of 40 words per minute.	-	-	As against Srl. No.3 above.	-

LIST FOUR.

Statement showing the requirements of academic qualifications, experience and training etc. in respect of non-gazetted posts under the Public Works Department. Academic qualifications below S. L. C. or S. S. C.

1	2	3	4	5	6	7	8
1	Canal Inspectors.	-	Training Class conducted departmentally	-	-	25 years (28 years in the case in intermediate and backward communities) in the case of direct recruits. No age limit in the case of appointments by promotion.	-
2	Canal Karkuns.	No specific qualification prescribed for this class. Persons having knowledge of English and studied upto Matric preferred.	-	-	-	-do-	-
3	Carpenters	-	-	-	Experience of carpentry in workshop.	As against Srl.No.1.	-
4	Chowkidars.	-	-	-	-	-do-	-
5	Daftaries	Upto Matric	-	-	Experience in arranging and filing P.W.D. records.	-do-	-
6	Drivers	-	Examination from Technical school.	-	Experience and training in Mechanical Workshop.	-do-	-
7	Fieldmen.	-	-	-	-	-do-	-

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1	2	3	4	5	6	7	8
8	Fitters.	-	Examination from Technical School.	-	As against Srl.No.6	As against Srl.No.1.	-
9	Inferior Servants.	-	-	-	-	-do-	-
10	Karkuns.	Vernacular Final Examination and English Standard IV Knowledge of English preferred.	-	-	-	-do-	-
11	Laboratory Asstts.	Primary School Leaving Certificate or IIIrd Std. English.	-	-	-	-do-	-
12	Maistries.	Vernacular Final Examination Certificate or English Standard. IV	-	-	-	-do-	-
13	Measurers.	-	Examination of Training Class.	-	-	-do-	-
14	Mechanics.	-	Examination from Technical School	-	Experience & Training in mechanical workshop.	-do-	-
15	Peons.	-	-	-	-	-do-	-
16	Puggies.	-	-	-	-	-do-	-
17	Sectional Inspectors.	-	Examination of Training Class	-	-	-do-	-
18	Sectional Karkuns	Persons having knowledge of English and Studied upto Matric preferred.	-	-	-	-do-	-
19	Signallers.	-	Signalling Test.	-	-	-do-	-

LIST FIVE.

Statement showing the requirments of academic qualifications, experience and training, etc. in respect of the Gazetted posts under the Public Works Department.

1	2	3	4	5	6	7	8
1	Chief Engineer. (Promotion post according to seniority and merit).	A Degree in Engineering of any recognized 'versity.	-	-	Experience in the P.W.Department.	No age limit is being observed as it is a promotion post.	
2	Superintending Engineer. (Promotion post according to seniority and Merit).	A degree in Engineering of any recognized University.	-	-	Experience in the P.W.Department.	No age limit is being observed as it is a promotion post.	
3	Executive Engr. (Bombay Service of Engrs. Class I).	B.E.degree of the College of Engineering, Poona, or equivalent qualification of any other recognized Engineering College or University.	-	Two years' probation.	The method of recruitment is both by nomination and promotion. Ordinarily 10 years' experience in Engineering works for direct recruits. In the case of promoted persons no experience as they are selected according to seniority and merit.	Candidates appointed by nomination should be less than 25 years of age in the case of Advanced Communities and 28 yrs. in the case of Intermediate and Backward Communities on the date of their nomination.	1.Recruitment to these posts is made through B'bay Public Service Commission. 2.Appointments by nomination are made annually according to the guarantee given to the College of Engineering, Poona, from amongst its students who pass in the I Class, the Bombay University Examination for the degree of B.E.(Civil). 3. The guarantee has been withdrawn from this year.

List Five Contd....

1	2	3	4	5	6	7	8
4	Deputy Engineer (Bombay Service of Engineers, Class II).	B.E.degree of the College of Engineering, Poona, or equivalent qualification of any other recognized Engineering College or University.	-	Two years'. The 1st year as "Candidate" and the 2nd year as "Deputy Engineer on probation".	The method of recruitment is both by nomination and promotion. Ordinarily five years' experience in Engineering works for direct recruits. In the case of promoted persons no experience as they are selected according to seniority and merit.	Candidates appointed by nomination should be less than 25 years of age in the case of Advanced Communities and 28 years in the case of Intermediate and Backward Communities on the date of their nomination.	1. Recruitment to these posts is made through Bombay Public Service Commission. 2. Appointments by nomination are made annually according to the guarantee given to the College of Engineering, Poona, from amongst its students who pass the Bombay University Examination for degree of B.E. (Civil). 3. The guarantee has been withdrawn from this year.

2193/48
17737.

Immediate.

No.2193/48-E(II).

P.W.D.,
Bombay Castle,
Bombay No.1,
11th March 50.

To

The Secretary to Govt.,
E.D.

Sub: University Degrees.
Requirements of - for
Govt. Administrative Services.

Ref: your express Letter No.9195/8531-V, dated the 2-3-50.

2. Five Revised lists showing the requirements of academic qualification, training, experience etc. so far as they relate to P.W.D. are forwarded herewith.

By order etc.

Id.11-3-50 Id.11/3/50

D.A.

List refd. to.

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